

# IWEA Autumn Conference

4<sup>th</sup> & 5<sup>th</sup> October 2017

Clayton Hotel Silver Springs, Cork



## Attendee Registration Form

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone No: \_\_\_\_\_

### Conference Delegates

Conference Rate	Cost	Cost Inc VAT	Total No required	Delegate Information (To ensure you receive further information please include your email address)	
IWEA Company Member	€446.25	€548.88		Name: _____	Email: _____
IWEA Ordinary Member	€488.25	€600.54		Name: _____	Email: _____
Non Member Rate	€530.25	€652.20		Name: _____	Email: _____
Student Rate *	€136.50	€167.89		Name: _____	Email: _____
<b>Total</b>				Name: _____	Email: _____

The fee includes conference documentation, lunch and refreshments served during the conference

### Pre-Conference Dinner

Pre-Conference Dinner	€90 plus 9% VAT	Total per person €98.10	No of places required	Name _____
				Name _____
				Name _____
				Name _____

### Payment Options - Please tick your preferred method of payment and fill in details

Bank Transfer	<input type="checkbox"/>	<b>IWEA Bank Details</b> Name: Bank of Ireland Sort Code 90-12-39 Address: Main Street, Naas, Co. Kildare Account No: 22455831 IBAN: IE71BOFI90123922455831 BIC: BOIIE2D  PO No. _____ <i>A copy of the Purchase Order is required to confirm places</i>  Cheque no. _____  Please contact Lorraine Killick on 045 899341 ext 2 to pay by credit/debit card
Invoice	<input type="checkbox"/>	
**A/C Holders Only**	<input type="checkbox"/>	
Cheque	<input type="checkbox"/>	
Payable to IWEA	<input type="checkbox"/>	
Credit Card	<input type="checkbox"/>	

**\*\*\*Registration form and payment must be received by IWEA before your booking is confirmed\*\*\***

### Terms & Conditions

- Delegates are required to pay their registration in full prior to attendance at the conference. In order to confirm your booking, you must complete a booking form, pay in full or submit a copy of your Purchase Order prior to the event.
  - Delegated who cancel their place by 8/09/ will have their fees refunded, less an administrative charge of €50 per delegate. No Refunds will be made to those cancelling after that date but replacement delegates will be accepted.
  - Non attendees are still liable for payment for the conference.
  - All cancellations must be confirmed in writing to [lorraine@iwea.com](mailto:lorraine@iwea.com). All written cancellations will be acknowledged. Unfortunately, we cannot accept cancellations by telephone.
  - Please note that these terms and conditions also apply to any registrations made on or after 8/09/2017.
  - Invoice payable within 14 days of issue.
- \* To avail of the student rate students must be in Full Time Education and must provide a valid student card.

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